**DIN SEED PROJECTS: APPLICATION FORM**

1. **PROJECT SUMMARY**

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NUMBER (DIN TO ALLOCATE)** | |  | |
| **PROJECT LEAD ORGANISATION**  **(SME COMPANY NAME)** |  | **CONTACT PERSON / CI (IN SME)** |  |
| **ACADEMIC CONTACT PERSON (UNIVERSITY)** |  | **UNIVERSITY CONTRACT CONTACT:** |  |
| **PROJECT NAME** |  | | |
| **COMMENCEMENT DATE** |  | **COMPLETION DATE** |  |
| **DIN PROJECT FUNDING** |  | **IN-KIND VALUE** |  |
| **PROJECT AIM:** (30 WORDS MAX.) | | | |
|  | | | |
| **PROJECT SUMMARY** (LESS THAN 700 WORDS) | | | |
| **Need and relevance to research priority areas**  **Objectives**  **Hypothesis or Research Questions**  **Methodology / Approach**  **Anticipated Outcomes** | | | |

**Responsible Participants, Project Participants, Project Contributions and Project Shares\***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PROJECT PARTICIPANT** | **RESPONSIBLE PARTICIPANT**  **Y/N** | **CONTRIBUTION AMOUNT** | | **IP OWNING PROJECT PARTICIPANT**  Y/N | **INDICATIVE**  **PROJECT SHARE** *(RELEVANT TO IP OWNING PROJECT PARTICIPANTS)* |
| **CASH** | **IN-KIND\*\*** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |

\**For Seed Projects, cash co-funding is a pre-requisite for a successful application.*

*\*\*In kind means non-cash contributions, e.g. access to equipment or hardware or software, staff time allocations, workshop time, etc., necessary for success in this project.*

|  |  |
| --- | --- |
| **DIN CENTRAL FUNDS CASH CONTRIBUTION** | Up to\*\*\* $x |

*\*\*\*The inserted value here is determined by the SME cash contribution (for up to 1:1 matching DIN funds) and the corresponding project needs, to a maximum of $50,000.*

1. **PROJECT OBJECTIVES** (1 para)
2. **POTENTIAL OUTPUTS, OUTCOMES AND IMPACT** (< 1 page)

* *The potential game-changing capabilities and technologies likely to arise from the project*
* *Benefits to Defence and Defence industry, the commercial potential of the expected outputs, and any spill-over benefits*
* *Implementation pathway (how will the results be commercialised or contribute to the commercialisation pathway)*

**Demonstrated End User Support** (100 words)

1. **METHODOLOGY** (2 pages)

*The methodology to be applied to achieve the outcomes and adoption of the new technologies (this is best developed in collaboration between the SME and academic partners – if the SME does not have preferred academic partners, please contact DIN to link you to our world leading experts from Network member universities).*

1. **TEAM**

*Explain what expertise and facilities are needed, and how the participating team brings a best fit to these requirements. Include preferred university researchers if these are known. If not known, please ask DIN to link your company to expert researchers from our Network.*

1. **BUDGET**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PARTICIPANT** |  |  |  |  |  |
| **SALARY EXPENSES** | **Details** | **Base salary %** | **FTE %** | **On cost %** | **Total FY $** |
| **Investigator 1** | *Position, Level, Step* | $ 100,000 | 100% | 30% | $ 130,000 |
| **Investigator 2** |  |  |  |  |  |
| **Investigator 3** |  |  |  |  |  |
| **Investigator 4** |  |  |  |  |  |
| **Investigator 5** |  |  |  |  |  |
| **Investigator 6** |  |  |  |  |  |
| **PROJECT OPERATING EXPENSES** | **Details** | | | | **Total FY $** |
| **Equipment** | *e.g. Laptops* | | | |  |
| **Material &Consumables** | *e.g. Chemicals, lab supplies* | | | |  |
| **Software & licences** |  | | | |  |
| **Travel** | *e.g. Flights, local travel, meals* | | | |  |
| **Other** |  | | | |  |
| **TOTAL (Salary+ Operating)** | | | | |  |

**Budget Justification (< ½ page)**

* *Include how DIN funding will be used*

1. **CO-FUNDING OPTIONS**

* *Explain how the project might relate to funding schemes, e.g. DIH, NGTF, ARC Linkage, Innovation Connections, CRC-P*

1. **RESOURCE REQUIREMENTS**

**FTE in-kind contributions**

**Non-staff in-kind contributions (infrastructure support for DIN funded staff):**

**Other in-kind Contributions (for use of equipment, laboratories, etc.):**

1. **CONTRIBUTIONS FROM DEFENCE/DST GROUP (N/A IF NOT APPLICABLE)**
2. **CONTRIBUTIONS TO BE MADE BY THIRD PARTIES (N/A IF NOT APPLICABLE)**
3. **ANALYSIS OF RISKS TO PROJECT ACHIEVEMENT** (< ½ page)

**Potential to be Surpassed by Events** (< 200 words)

* *Analysis of project competitors, project differentiation and novelty*

1. **INTELLECTUAL PROPERTY** (100 words) – see also Section 1

* *Overview of IP agreement and issues*

**Background Intellectual Property Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION** | **OWNER OF BACKGROUND IP** | **NAME OF PARTY MAKING THE BACKGROUND IP AVAILABLE** (IF NOT OWNER) | **RESTRICTIONS ON USE OF BACKGROUND IP** |
|  |  |  |  |
|  |  |  |  |

**Commercialisation of Project Intellectual Property / Route to market / Implementation plan**

1. **EDUCATION / TRAINING OPPORTUNITIES**

* *Including how the project will contribute to capacity and capability building in the Australian defence industry and related industry and research sectors*

**Student Requirements**

1. **PROJECT MILESTONES / OUTPUTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT MILESTONES/OUTPUTS** | | **RESPONSIBLE PARTICIPANT** | **DATE DUE** |
| **1** | *1-2 line descriptor* |  |  |
| **2** | *1-2 line descriptor* |  |  |

1. **Have Project Deed Polls (confidentiality agreements/IP assignment) been completed for all staff and students involved in the Project?**
2. **Have Moral Rights Waiver forms been completed for all project personnel for this Project?**

1. **Have the appropriate approvals (ethics, access to Defence facilities, security clearances) been sought and granted for this Project?**
2. **Special Conditions**

* *e.g. go/no-go decisions, success conditions, trials reliance etc, payment of project funds,*

*For any enquiries, please contact:* [*info@defenceinnovationnetwork.com*](mailto:info@defenceinnovationnetwork.com)

*Submit the completed proposal form to:* [*info@defenceinnovationnetwork.com*](mailto:info@defenceinnovationnetwork.com)